**City of Tulare Recreation Parks and Library Department**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #2-5 – Applicant must verify responses by final submission.
* #11a – Narrative does not support the selection of “Free literature is provided to visitors...”. Applicant must clarify the literature that provides safe and responsible OHV recreational practices provided to visitors is free.
* #13 – Applicant must verify responses by final submission.

**Ground Operations G23-03-04-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Equipment Use Expenses #2 & 3 – Applicant must clarify how often in day(s) the piece of Equipment is expected to be used on the Project within a year.
* Equipment Use Expenses #4 “Equipment Repair” – Rate significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the rate. In addition, Applicant must identify in notes the specific Equipment needing repair.

***Evaluation Criteria***

* #3 – Narrative does not support the selection of “Maintaining trails that provide for multiuse” and “Providing traffic control and/or educational signage”. Applicant must provide example(s) of the activities performed as part of the Project to support the selection.
* #4 – Narrative does not support the selection of “The Applicant initiated and conducted publicly noticed…”. Applicant must explain how the public was noticed and who hosted the meeting.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selection of “Other products with recycled content” are made with recycled materials.
* #8 – Background and/or Project Description sections do not support selection of “Other”. Applicant must provide information that supports the selection. Applicant states non-motorized recreational opportunities within the OHV park but does not clearly state if those opportunities are accessed by motorized use within the Project Area where trail maintenance is being performed.

**Development G23-03-04-D01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* Applicant must clarify if they will be creating new OHV riding opportunities on the twenty (20) acre parcel in this Project or a future Project. Project Deliverables list the construction of a parking lot with lighting and a fence around it.

***Project Description – List of Project Deliverables***

* #1 – Applicant must identify what the Project is developing and if the Project is creating new OHV riding opportunities.
* #4 – Applicant must clarify the size of the new planned parking area.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Contracts #1 & 2 – Applicant must provide more details on how the costs were determined.

***Evaluation Criteria***

* #2a, 2b, & 2c – Narrative does not support the selections. Applicant must provide the name and date of the reference document(s) that supports the selections.
* #4 – Project Description section does not support the selections. Applicant does not state the Project provides diversified OHV use to the selected vehicle types. Applicant must provide additional details in this section to support the selections.
* #6 – Narrative does not support the selection. Applicant states “crushed base…” “is expected to come from recycled materials”, which is not a guarantee it will be used.
* #8 –The narrative does not support the selection. This Project does not include the development of additional trails for various OHV types. Applicant must clarify how the development of a parking area with lighting and a fence will sustain the existing OHV Opportunity.
* #9 –Background and/or Project Description sections do not support the selection. Project does not clearly state if it improves or creates a new trail that provides motorized access to the selected non-motorized recreation opportunity.
* #10 – Narrative does not support the selection. Applicant did not properly notify the general public or provide the location of the meeting (stating the facility does not provide enough clarification). Also, Applicant did not state who hosted the meeting.
* #13 – Narrative does not support the selections. Applicant must explain what measures have been taken to address offsite impacts relative to this Development Project.