

## 2017/2018 OHV Grant Program Application Checklist

### Common Documents (Submit only once for each Application as required)

<b>General Information</b>	<i>[General Application Requirements – General Tab]</i>
Location Map	<i>[General Application Requirements – Location Map Tab]</i>
Applicant Certifications	<i>[General Application Requirements – Certifications Tab]</i>
Habitat Management Program (Part 1) <sup>1</sup>	<i>[General Application Requirements – HMP Tab]</i>
Habitat Management Program (Part 2)	<i>[General Application Requirements – HMP Tab]</i>
Equipment Inventory	<i>[General Application Requirements – Equipment Inventory Tab]</i>
Public Review	<i>[General Application Requirements – Public Review Tab]</i>
Soil Conservation Plan <sup>1</sup>	<i>[General Application Requirements – Soil Conservation Tab]</i>
Governing Body Resolution <sup>2</sup>	<i>[General Application Requirements – Certifications Tab]</i>
<b>IRC, Section 501(c)(3) status<sup>3</sup></b>	<i>[General Application Requirements – Doc/Uploads Tab]</i>
IRS Form 990 <sup>3</sup>	<i>[General Application Requirements – Doc/Uploads Tab]</i>
<b>General Evaluation Criteria<sup>4</sup></b>	<i>[General Application Requirements – Evaluation Tab]</i>
<b>Written Permission<sup>5</sup></b>	<i>[General Application Requirements – Doc/Uploads Tab]</i>

### Project-specific Documents (Submit for each Project as required)

<b>Project Description</b>	<i>[Project – Project Description Tab]</i>
<b>Project Cost Estimate</b>	<i>[Project – Cost Estimate Tab]</i>
<b>Project Specific Evaluation Criteria</b>	<i>[Project – Evaluation Tab]</i>
Environmental Review Data Sheet (ERDS) - CEQA/NEPA	<i>[Project – ERDS Tab]</i>

### Documents Unique to Specific Project Types (Submit as required)

	Acquisition	Development	Education and Safety	Ground Operations	Law Enforcement	Planning	Restoration
Acquisition Plan <i>[Project Description Tab]</i>	X						
Assessors Parcel Map(s) <i>[Additional Documentation Tab]</i>	X						
Project-specific Map(s) <i>[Additional Documentation Tab]</i>	X	X		X			X
Project-specific Photo(s) <i>[Additional Documentation Tab]</i>							X
Conceptual Drawings and Site Plans <i>[Additional Documentation Tab]</i>		X		X <sup>6</sup>			
Timeline and products due <i>[Project Description Tab]</i>				X <sup>6</sup>			
Land Tenure Certification <i>[Additional Documentation Tab]</i>		X <sup>2</sup>					
<b>Law Enforcement Needs Assessment</b> <i>[LE Needs Tab]</i>					X		
<b>Law Enforcement Project Certification</b> <i>[LE Certification Tab]</i>					X		

<sup>1</sup> Required for Applicants applying for projects that involve Ground Disturbing Activities.

<sup>2</sup> Required for city, county and District Applicants only.

<sup>3</sup> Required only for Nonprofit organizations.

<sup>4</sup> Required for all Applicants except those applying solely for law enforcement or education and safety projects.

<sup>5</sup> Required for any Applicant applying for Projects on public lands not managed by the Applicant.

<sup>6</sup> Required only for the necessary rerouting of roads and trails to address operational concerns.

**Note: Yellow highlight items are due at preliminary filing, March 5, 2018**

**Note: Blue text in "[ ]" indicates item location in OLGA**

Items that are not highlighted are due at final, May 7, 2018